

Strategic programming and planning for infrastructure projects

Agenda

28th November 2018

HOTEL Jump Inn, Koće Popovića 2a, Belgrade

Time	Topic
9:00-9:30	Opening session <ul style="list-style-type: none"> Welcome; Introduction of trainers and participants; Training programme overview; Introductory questionnaire.
9:30-10:15	Current state of affairs in planning and programming of infrastructure projects in Serbia <ul style="list-style-type: none"> An overview of current state of affairs in Serbia regarding planning of infrastructure projects - preparation of multiannual planning document for period 2019 – 2025, roles and responsibilities of relevant institutions included in this process; Infrastructure projects' programming, methodology for selection and prioritisation, and development of single project pipeline lists for following sectors: environment, transport, energy and business infrastructure; Strategic relevance and single project pipeline of priority projects in environment and energy sectors – procedures, roles and responsibilities in this process; Current state and coordination of international donor's activities in Serbia.
10:15 – 11:00	Planning and programming of infrastructure projects in water sector – experience from Croatia <ul style="list-style-type: none"> Water sector in Croatia - responsibilities, key characteristics, strategic and planning documents; EU accession treaty and transitional period for Water Utility Directives; Institutional framework for EU funds; Planning and programming for 2014-2020 (priority axes, allocation of funds, indicators); Preparation of water utility infrastructure development projects for EU financing; Procedures for application and approval of projects; Status of implementation of EU funds until the end of 2018 - adsorption of EU fund, N+3 role, milestones - indicators; Long term planning.
11:00-11:30	Coffee break
11:30 – 12:00	Key problems in preparation and implementation of infrastructure projects in water sector – experience from Croatia <ul style="list-style-type: none"> Project preparation (final design, building permits, property issues, environmental documentation, capacity of beneficiaries, financing, ...); Procurement issues concerning sub-contracting - standardization of tender documentation, irregularities, audits; Key problems in implementation of contracts.
12:15 – 13:00	Key requirements for timely preparation of EU co-funded infrastructure projects – experience from the Urban/Beneficiary prospective in Croatia

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	<ul style="list-style-type: none"> Key steps towards meeting regulatory requirements related to planning of infrastructure projects and obtaining administration permits; Project analysis in the context of their compliance with the legal requirements; Planning the dynamic of the external (national level of governance) and internal procedures (local administration level of governance) for preparing/obtaining relevant permissions for project approval.
	<p>Financial and budgetary planning at the level of local administration</p> <ul style="list-style-type: none"> Development of financial resource estimate for each activity; Definition of budgetary requirements in the dedicated budget section of local administration; Formal budget adoption procedure and risk management issues; Public procurement planning – critical elements for objective planning of the project preparation and implementation.
13:00-14:00	Lunch break
14:00-14:45	<p>Institutional implementation of the projects - internal capacity building and organizational system development – experience from Croatia</p> <ul style="list-style-type: none"> Project team selection – identification of relevant organizational units, experts – definition of roles and responsibilities (internal stakeholder management) and formal appointment and document adoption procedures; Development of internal communication and cooperation system (project management, operation and decision making); External stakeholder management – definition of relevant external institutions (ministries, institutions at the national level, local communities and civil society organisations) - communication and cooperation system set up.
14:45-15:30	Q&A – discussion
15:30-16:00	<p>Closing session</p> <ul style="list-style-type: none"> Closing remarks and training evaluation