

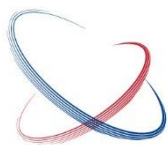
## Infrastructure projects - EU programmes and project audits, irregularity principles, risk management and quality control system

### Agenda

30<sup>th</sup> January 2019

HOTEL Life Design, Balkanska 18, Belgrade

Time	Topic
9:00-9:30	<b>Opening session</b> <ul style="list-style-type: none"> <li>Welcome;</li> <li>Introduction of trainers and participants;</li> <li>Training programme overview;</li> </ul>
9:30-10:45	<b>EU programmes and project audits and irregularities principles – what should beneficiary know</b> <ul style="list-style-type: none"> <li>audit of EU funded operations – the most typical findings (with and without financial consequences)</li> <li>definitions, roles and responsibilities in irregularity management of IPA II (national and EU institutions)</li> <li>from suspected irregularity to the confirmed irregularity</li> <li>difference of minor (clerical) errors and “real” irregularities</li> <li>financial corrections - recovery of unduly paid amounts</li> </ul>
10:45-11:15	<b>Coffee break</b>
11:15-12:30	<b>Irregularity management – experience from member state perspective</b> <ul style="list-style-type: none"> <li>implementation of preventive measures and procedures for confirmation of irregularities</li> <li>the most common irregularities and how to deal with them (corrective measures)</li> </ul>
12:30-13:30	<b>Lunch break</b>
13:30-14:15	<b>Project risk management</b> <ul style="list-style-type: none"> <li>What is a risk?</li> <li>Risk likelihood and probability</li> <li>Risk appetite/tolerance/residual risk</li> <li>Risk mitigation strategies</li> <li>Risk monitoring &amp; (re)evaluation</li> <li>Key risk identification techniques (brainstorming, post mortem, Delphi, risk register/impact/probability matrix)</li> </ul>
14:15-15:00	<b>How to establish quality control</b> <ul style="list-style-type: none"> <li>Basic concepts behind quality control</li> </ul>



Time	Topic
	<ul style="list-style-type: none"><li>Making quality control integral part of a business process (e.g. preparation of tender documentation)</li><li>Gearing quality control procedure towards desired quality standard</li></ul>
15:00-15:30	<b>Q&amp;A – discussion</b> <ul style="list-style-type: none"><li>Closing remarks and training evaluation</li></ul>