

Infrastructure projects - Procurement planning and preparation, basic PRAG principles and requirements, evaluation and contracting, practical examples and common mistakes

Agenda

02nd April 2019

HOTEL Life Design, Balkanska 18, Belgrade

Time	Session
09:00 -09:30	Welcome speech <ul style="list-style-type: none"> • Introduction of trainers and participants • Presentation of training content
09:30 -11:00	Procurement planning and preparation – practitioner's perspective <i>Procurement planning in the context of infrastructure projects tendered under PRAG</i> <ul style="list-style-type: none"> • Procurement plan format – procurement milestones, setting deadlines and monitoring arrangements • Sequencing arrangement between different project components • Typical risks to be taken on board when setting time frame • Murphy's law in action - establishing alternative scenarios <i>Procurement preparatory stage</i> <ul style="list-style-type: none"> • Market study – assuring sufficiency of earmarked budget against required scope <ul style="list-style-type: none"> • Preparatory stage do's and don'ts
11:00 - 11:30	Coffee break
11:30 - 13:00	Basic PRAG principles and requirements <ul style="list-style-type: none"> • Rule of origin & nationality • Avoiding conflict of interest & distortion of competition • Transparency • Equal treatment & non-discrimination • Competition • Proportionality • Sound financial management
13:00 - 14:00	Lunch break
14:00 - 14:45	Tender evaluation & contracting, theory vs practice – practitioner's perspective <ul style="list-style-type: none"> • Operating under strict timeline • Evaluation committee role

	<ul style="list-style-type: none"> • Tender opening & formal compliance • Tender evaluation – administrative & technical compliance • Financial evaluation • Clarifications • Award recommendations & award decision • Notification. feasibility study and CBA preparation and common mistakes - examples from member state; • project approval process, tips and suggestions.
14:45 - 15:30	<p>Evaluation and contracting – auditor's perspective</p> <p>Who can come?</p> <ul style="list-style-type: none"> • Audit Authority • European Commission • European Court of Auditors <p>What to expect?</p> <p>Practical examples of common mistakes (non-compliance vs. irregularity)</p>
15:30 - 16:00	<ul style="list-style-type: none"> • Conclusion of the training; • Questions & Answers; • Evaluation.