

Infrastructure projects - Basics of project management and project management in praxis

Agenda

16th January 2019

HOTEL Life Design, Balkanska 18, Belgrade

Time	Session
09:00 -09:30	Welcome speech <ul style="list-style-type: none"> • Introduction of trainers and participants • Presentation of training content
09:30 -10:45	Project management <ul style="list-style-type: none"> • Introduction • Main funding sources for infrastructure projects - national/regional/local funding, IFIs (EU, EBRD, EIB, WB, ...), bilateral country agreements. • EU financed project – is it different than any other project? • Project Management standards and methodologies (ISO, PMI, IPMA, PM²) • Introduction to the EU Project Management methodology PM²
10:45 -11:15	Coffee break
11:15 -12:30	Contract management: EU procurement & contract administration guidance: PRAG & DEVCO companion <ul style="list-style-type: none"> • PRAG – scope of applicability, key features and how it will impact your future work on EU funded infrastructure projects • DEVCO companion – handy contract implementation guidance for PRAG practitioners
12:30 - 13:30	Lunch break
13:30 -14:15	Project management in praxis– Croatia's experience in water sector (do's and don'ts) <ul style="list-style-type: none"> • Establishing the management structure • Project programming, identification and formulation • Roles and responsibilities • Work load analysis • Project preparation • Project financing • IT project management system in praxis

14:15 - 15:00	<p>IT project management system in praxis</p> <ul style="list-style-type: none"> • Basic information • Document management • Workload analysis • Procurement plans • Scheduling • Process automatization – IPC (payment) • Reports and dashboards
15:15 – 15:30	<p>Closing session</p> <ul style="list-style-type: none"> • Q&A • Training evaluation • Conclusion of the training