

Public Procurement in line with EU Rules (PRAG)

Agenda

Date: 14.12.2018

Venue: Hotel Life Design, Belgrade

Session	Topic
08:30 - 09:00	Registration
09:00 -09:15	Introductory session <ul style="list-style-type: none"> • Welcome speech • Introduction of trainers and participants • Training programme
09:15 -10:15	Operational structure for preparation and implementation of EU funded projects <ul style="list-style-type: none"> • Management of EU funds • Key actors in the process of public procurement • Types of contracts (services, works, supplies) • Basic principles of public procurement
10:15 -11:00	PRAG procedures <ul style="list-style-type: none"> • Basic principles of public procurement by PRAG rules • Guide for contracting, rules and procedures • Contract value – ceilings that determine the type of procedure, timeframe • Procurement procedures – (tender announcement, invitation to bid, receipt of bids, evaluation, contracting)
11:00 -11:15	Coffee break
11:15 -12:45	Procurement of works <ul style="list-style-type: none"> • Elements of tendering documentation • Procurement of services • Elements of tendering documentation (ToR, instructions for bidders, forms, etc.)
12:45 - 13:45	Lunch break
13:45- 14:45	Evaluation of bids <ul style="list-style-type: none"> • Organisation of evaluation procedure

	<ul style="list-style-type: none"> • Nomination of evaluation committee • Selection criteria • Opening of bids and evaluation • Evaluation committee report • Announcement of contract award
14:45 -15:00	Coffee break
15:00 -15:30	Exercise <ul style="list-style-type: none"> • Evaluation of key experts
15:30 – 15:45	Final session <ul style="list-style-type: none"> • Q&A • Training evaluation