

Infrastructure projects - Preparation of tender documentation for wastewater projects

Agenda

24th September 2019

HOTEL Life Design, Balkanska 18, Belgrade

Time	Session
09:00 -09:30	Welcome speech <ul style="list-style-type: none"> • Training programme overview; • Introduction of trainers and participants
09:30 -11:00	Preparation of Tender documentation – general information <ul style="list-style-type: none"> • Basic elements of Tender documentation • Who is responsible for what part of Tender documentation • Basic part of TD – Instruction to Tenderers
11:00 - 11:30	Coffee break
11:30 - 13:00	Preparation of Tender documentation for wastewater project <ul style="list-style-type: none"> • Preparation of other parts of TD • Challenges of harmonisation of different part of TD in one coherent document • Common mistake in drafting selection criteria
13:00 - 14:00	Lunch break
14:00 - 15:30	Preparation of Tender documentation for wastewater project <ul style="list-style-type: none"> • Selection criteria; lowest price or economically most advantageous tender for WWTPs • How to draft Technical Specification / Employers requirements • Common mistake
15:30 - 16:00	<ul style="list-style-type: none"> • Plenary sessions • Training evaluation • Conclusions.