

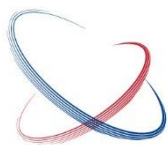
## Construction and supervision procedures for waste management projects – Module 1

### Agenda

03<sup>rd</sup> June 2019

Hotel NOVI SAD, Bulevar Jaše Tomića 1a, Novi Sad

Time	Session
08:30 - 09:00	<b>Registration of participants</b>
09:00 -09:15	<b>Welcome speech</b> <ul style="list-style-type: none"> <li>• Introduction of trainers and participants</li> <li>• Presentation of training content</li> </ul>
09:15 -10:45	<b>Obligations of the Beneficiary in the preparatory phases of the project</b> <ul style="list-style-type: none"> <li>• Preparation of project and tender documentation - difference between project and tender documentation</li> <li>• Choosing Supervision</li> <li>• Evaluating offers</li> <li>• Obtaining consent and permits</li> </ul>
10:45 -11:00	Coffee break
11:00 -12:30	<b>Supervision and Beneficiary obligations during the works execution and the warranty period</b> <ul style="list-style-type: none"> <li>• Preparation of documentation and permits, overview of obligations defined by the Contract (PRAG / FIDIC),</li> <li>• Procedures for approval / issuance of consent,</li> <li>• Completion of works,</li> <li>• Issue of Approvals for the works submission (list of deficiencies)</li> <li>• Commitments within the warranty period, completion of the project</li> </ul>
12:30 - 13:30	Lunch break
13:30 - 14:45	<b>Monitoring of works and reporting</b> <ul style="list-style-type: none"> <li>• Providing visibility according to the requirements of the financiers (EU, IFI)</li> <li>• Monitoring of implementation / dynamic plans / temporary situation</li> <li>• Meetings, documentation</li> <li>• Reporting by PRAG / FIDIC (reports, monthly reports by the contractor, financial reporting)</li> <li>• Reporting on the request of the Financial Institutions (differences with PRAG / FIDIC)</li> </ul>



14:45 – 15:00	Coffee break
15:00 – 16:00	<b>Closing session</b> <ul style="list-style-type: none"><li>• Q&amp;A</li><li>• Training evaluation</li></ul>